



ARNOTOPCO

VACANCY: MINE MANAGER

Arnot Opco Coal Mine, Rietkuil, Mpumalanga

Purpose of the Role:

- The Mine Manager is responsible for overseeing all aspects of mining operations.
- To perform the functions in line with requirements of the Mine Health and Safety Act.
- To implement and maintain a safe and productive working environment whilst working within budget constraints and applicable legislation and other requirements.
- To ensure optimal performance of physical assets throughout their life cycles.

Requirements:

- Btech, BSc or BEng Degree in mining engineering (Essential/ Minimum).
- Mine managers certificate of competency.
- Management Development Programme or equivalent.
- Psychometric Assessment (Essential/Minimum).
- Certificate of Fitness (Essential/Minimum).
- Engineering Council of SA (PrEng) (Essential/ Minimum).
- SA Institute of Mining and Metallurgy (Advantageous).
- 8 Years relevant mining and mining management experience within a Coal mining environment or coal production environment.



Contact us

010 823 4525
013 136 0042
talktous@arnotopco.com
www.arnot-opco.com



Head Office

Farm Rietkuil 491 JS
Private Bag X3
Rietkuil
1097



Physical Address

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Other Skills/Competencies:

- Full computer literacy, and proficiency in MS Office Suite.
- Sound verbal and written communication skills in English.
- Broad Knowledge on Various Coal Mining Methods.
- Opencast Pit and Underground Coal Mine Planning, Layout Design & Scheduling.
- Solid understanding of project management and extensive stakeholder engagement management.
- Excellent analytical, problem solving, presentation and report writing skills.
- Must be medical fit and pass medical examination as required.

Key performance Areas:

- Sound commercial and financial models are applied to ensure value creation and efficient financial business functioning.
- Ensure operation income, cash flow and turnover.
- Monitor and track performance against approved business plans and budgets.
- Effective management of both resources and assets.
- Develops and amends Company policies and procedures. Ensure Risks are reported on and mitigated.
- Champions the talent management strategy and develop and retain next level successors. Drives Company culture through living the values and leader behaviours can Company initiatives.
- Develops functional or Company goals in alignment with functional and Company strategy. Define and contribute to own discipline and/or Company strategy and recommend opportunities for competitive advantage.



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- Provision of strategic guidance as well as managing all mining operations at the mine.
- Lead, manage and control all mining operations to ensure optimum production is achieved.
- Setting up of clear objectives and goals for the mining team to achieve targeted production levels.
- Analyse production data and reports and investigate causes of delays and deviations and ensures mitigating plans are prepared and implemented.
- Develops an achievement and execution plan considering the operational site requirements. Ensures effective management of costs.
- Lead development and ongoing management of the mining annual plan and budget.
- Identifies opportunities for continuous improvement or innovation in area of expertise and champions cross-market/functional initiatives/projects to optimise and innovate business processes. Build and drive a culture of innovation and continuous improvement.
- Establish an effective methodology of business operations, communications and control whereby statutory compliance and appropriate mitigation of risk is achieved.
- Ensure adherence to Mineral and Petroleum Resources Development Act (MPRDA), Mine Health and Safety Act (MHSA), Occupational Health and Safety Act (OHS Act), Environmental legislation and company policies and procedures.
- Implement and manage corporate risk and compliance strategy and provide oversight and guidance.
- Support core business by ensuring appropriate stakeholder relationships towards enhancing corporate profile.

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- Manage internal and external relations within the Company's, including interface with service providers, as well as other functions responsible.
- Facilitate stakeholder engagement forums within the Company and represent the Company in a professional manner.
- External liaison with Eskom, Local Governmental Departments and Mine Houses, within corporate liaison protocols.
- An optimised team structure is manned by staff that are competent, motivated, empowered and lead by sound performance management and transformational leadership practices.
- Promote teamwork, provide support and manage performance by creating and maintaining individual development plans of subordinates.
- Maintain and ensure a healthy environment, safe operations and practices, ensuring compliance with all applicable SHE legislation, policies and procedures in line with set standards.
- Encourage a culture that focuses on ZERO harm
- Ensure optimised teamwork through motivation/empowerment and leading by sound transformational leadership.

How to Apply:

Interested candidates are invited to submit their applications via email to recruitment@arnotopco.com by 30 April 2026. Applications must include a detailed résumé, certified copies of qualifications and ID, as well as contactable references from previous employers. Applicants are requested to clearly indicate the vacancy title in the subject line of the email. Please note that incomplete documentation will not be considered.



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Arnot OpCo is an equal opportunity employer.

Preference will be given to suitable candidates from the designated groups in line with the Company's Employment Equity Policy and internal candidates.

Pre-screening, on-mine assessments, medical examinations, and security clearance form part of the recruitment and selection process. Shortlisted candidates will be required to attend a panel interview.

Employment of the successful candidate is subject to the abovementioned criteria.

If you have not heard from us within 30 days of the closing date, please regard your application as unsuccessful.

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